



## Registration Form – Part-time Freelance Interpreter for the Duty Lawyer Service

<b>Section A – Personal Particulars</b>	
Name in English: (Bank Account Name)	
Nationality:	
Hong Kong Identity Card Number:	
Bank Name:	
Bank Account Number:	
Sex:	M/F
Residential Address:	
Mobile Phone Number:	
Home/Office Tel No.:	
Highest Education Level attained:	
<b>Section B – Qualifications &amp; Experience</b>	
Date of issuance of Judiciary’s letter of ‘Service Engagement of Freelance Interpreter for the Judiciary Administration’ (DD/MM/YY) *Copy of which is to be attached with this application form	
Language(s)/Dialect(s) Registered	
Interpretation service provided for Trial Hearing in the past 3 years? (if Yes, which year and at which level of Court)	

License for providing translation service attained? (if Yes, which language(s) & Information about qualifications)	
No. of Years of Doing Interpretation work	
No. of Years of Doing Translation work	
<b>Section C – Record of Disciplinary Action (if any)</b>	
Details of Disciplinary Action (if any) regarding provision of Interpretation and/or translation services received	
Signature of IT:	
Date of Completion	
<b>Section D: Privacy Policy of the Duty Lawyer Service</b>	
<p><b>The protection of privacy in relation to personal data is the concern of every person in the Duty Lawyer Service Offices. We respect personal data and are committed to fully complying with the data protection principles and all relevant provisions of the Personal Data (Privacy) Ordinance which apply to any person (data user) that controls the collection (See Note), holding, processing or use of personal data and any person (data subject) who is the subject of such data.</b></p>	

This data collection is solely for the purpose of compiling an updated database of registered interpreters/translators employed by the Duty Lawyer Service in its provision of legal assistance to defendants or claimants. All personal data collected will be kept strictly confidential to the Administration of the Duty Lawyer Service for the purpose of Assignment of interpreters.

NOTE: The entry into the Duty Lawyer Service’s List of Part-time Freelance Interpreter is only a record of the Applicants’ intention and interest in offering their service to the Duty Lawyer Service. Engagement of any Freelance Interpreter’s service is solely at the discretion of the Duty Lawyer Service and not otherwise.