

Application procedures for inclusion in the Master Part-time Freelance Interpreters' Lists

(A) Application for Inclusion in the Master Part-time Freelance Interpreters' Lists

Any part-time interpreter who holds a valid letter of 'Service Engagement of Freelance Interpreter for the Judiciary Administration' issued by the Judiciary Administrator can apply to have his/her name included in the Duty Lawyer Service's Master List of Part-time Freelance Interpreters. The Duty Lawyer Service would generally only engage those part-time interpreters who hold the aforesaid valid letter issued by the Judiciary for assignments under our various Schemes.

(B) Procedures for Inclusion in the Master Part-time Freelance Interpreters' Lists

(i) Interested individuals who hold a valid letter of 'Service Engagement of Freelance Interpreter for the Judiciary Administration' issued by the Judiciary Administrator should provide the Duty Lawyer Service with a copy of the aforesaid letter and relevant information of their personal details through any of our Court Liaison Offices or the Non-refoulement Claims Office including qualifications and experience relevant to the requirement as an interpreter by filling in our Registration Form (Appendix 1) together with a copy of their Hong Kong Permanent Identity Card.

(ii) The entry/inclusion into the Duty Lawyer Service's Master List of Part-time Freelance Interpreters is only a record of the Applicants' intention and interest in offering their service to the Duty Lawyer Service. The engagement of Part-time Freelance Interpreter's service is solely at the discretion of the Duty Lawyer Service and not otherwise.